National Taiwan Normal University
Graduate Institute of Sustainability Management and Environmental Education

Regulations on Thesis Advisors for Master's Students

Approved on December 24, 2018, at the 7th Institute Affairs Meeting of Academic Year 2018–19.

Article 1

These Regulations apply primarily to master's students newly enrolled or reinstated in the current academic year.

Article 2

As a general rule, a master's thesis advisor shall be a full-time faculty member of the Institute at the rank of assistant professor or above.

Article 3

As a general rule, the number of master's students each full-time faculty member may advise in a given academic year is the number of new students who register that year divided by the number of full-time faculty members.

Article 4

If a full-time faculty member needs to advise master's students beyond that allocation, the matter shall be considered and handled at an Institute Affairs Meeting.

Article 5

Before midterm examination week of the semester of initial enrollment or reinstatement, master's students shall complete the Thesis Advisor Application Form and submit it to the Institute Affairs Meeting for approval and filing.

Article 6

To request a change of thesis advisor, the student shall complete the Application Form for a Change of Thesis Advisor after the first day of classes of the following semester and submit it to the Institute Affairs Meeting for coordination of the change.

Article 7

These Regulations shall take effect in the semester following their approval at an Institute Affairs Meeting. The same procedure applies to amendments.